

## **Parent/Guardian Letter for Caretaker to Accompany Minor**

**For new patients or your initial visit with a UCSF provider, a parent/legal guardian who can make health care decisions for the child must be present during the clinic visit.**

In order to provide the best medical care for your child(ren), we recognize there are times when you may be unable to attend your child(ren)'s clinic appointment. During such instances, UCSF Health clinics ask for a letter from the parent/legal guardian indicating that a caretaker (e.g. nanny, sitter, relative) is bringing a child to his/her appointment.

For follow up appointments, the caretaker letter should include the following:

- Caretaker's full legal name
- Child's full name and date of birth
- Parent/legal guardian that can make health care decisions for the child must also provide his/her full name, signature and contact phone number

**The consenting parent/legal guardian who can make health care decisions for the child must be available and accessible by phone throughout the visit (in case the provider may need to call them).**

For more information regarding the caretaker letter requirements, please contact your UCSF Health provider's office.